



## **Adult Dance Class Terms & Conditions**

Please read the below terms & conditions carefully & clearly.

### **Financial Terms & Conditions:**

- Everyone is permitted a FREE trial class; thereafter an enrolment form must be signed. Invoices will be emailed alongside the enrolment form.
- Invoices will be emailed prior to the start of the half of term & must be paid by the date stated (usually the first 2 weeks of term).
- Late payments will incur a charge of 10%.
- If you join late in the term, the free trial class will be taken into account & then you will be invoiced for the remaining weeks.
- Notice is required if you wish to withdraw from the Adult Classes.
- Payment may be made by Bank Online Transfer (preferred method), cheque or cash;
  - For all Bank Online Transfer payments, a returned invoiced email must be sent with the date & reference of payment.
  - For all Cheque/Cash payments, the invoice must be placed with the payment in a sealed envelope with child's name & invoice title on the front. There will be a locked box for all these payments to be placed into.
- Refunds will only be given to a cancelled class that cannot be rescheduled.
- No refunds can be given for any class that is missed.
- Work/holiday commitments that are arranged & are notified prior to the invoice being sent can be deducted within good reason.

Signed By: Kristie Louise Seeley (Principal)

Updated: 22<sup>nd</sup> April 2018